

**Board of Registration of Real Estate Brokers and Salespersons**  
**1000 Washington Street, Boston, MA 02118**  
**Minutes of September 18, 2018**

**Members Present:**

Kevin Sears, Chair, Industry Member  
Stanley Zoll, Public Member  
Peter Ruffini, Industry Member  
Kimberly Allard, Industry Member

**Administrative Staff Present:**

Robert Fortes, Deputy Commissioner  
James O'Connor, Board Counsel  
Kristin Mitchell, Program Coordinator

**Public Present:**

Kevin Sears, Chair, opened the meeting at 10:35 AM.

**Evacuation Procedures:** James O'Connor reviewed the Evacuation Plan.

**Vote on Minutes of May 22, 2018:** A motion to adopt the minutes was made by Peter Ruffini, seconded by Kim Allard and unanimously adopted by the Board.

**Executive Director's Report to the Board:**

- (a) A motion to approve the reappointments of the Educational Subcommittee was made by Peter Ruffini, seconded by Stanley Zoll and unanimously adopted by the Board.
- (b) Robert Fortes informed the Board on updates of filling the Executive Director Position.

**Board Counsel, Report to the Board:**

James O'Connor went over Delegations of Authority to Board Staff requesting it be expanded to cover more. A motion was made by Peter Ruffini, seconded by Kim Allard and unanimously adopted by the Board.

**Investigative Conference, Closed Session under MGL ch. 112, Section 65C**

A motion to enter Investigative Conference was made by Peter Ruffini, seconded by Kim Allard and unanimously adopted by the board.

**Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character**

A motion to enter into Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character was made by Kim Allard, seconded by Peter Ruffini and unanimously adopted by the Board.

Took a five minute break at 11:30 AM

A motion to enter Open Session was made by Peter Ruffini, seconded by Stanley Zoll and unanimously adopted by the Board.

Stanley Zoll left at 3:00 PM

Peter Ruffini made a motion to leave executive session at 4:15pm, seconded by Kim Allard and unanimously adopted by the Board

**Topics not reasonably anticipated by the Chair**

Peter Ruffini made a motion to adjourn the meeting at 4:20pm, seconded by Kim Allard and unanimously adopted by the Board.

**List of Documents:**

1. Agenda dated September 20, 2018



Kevin Sears, Chair, Real Estate Brokers and Salespersons Board