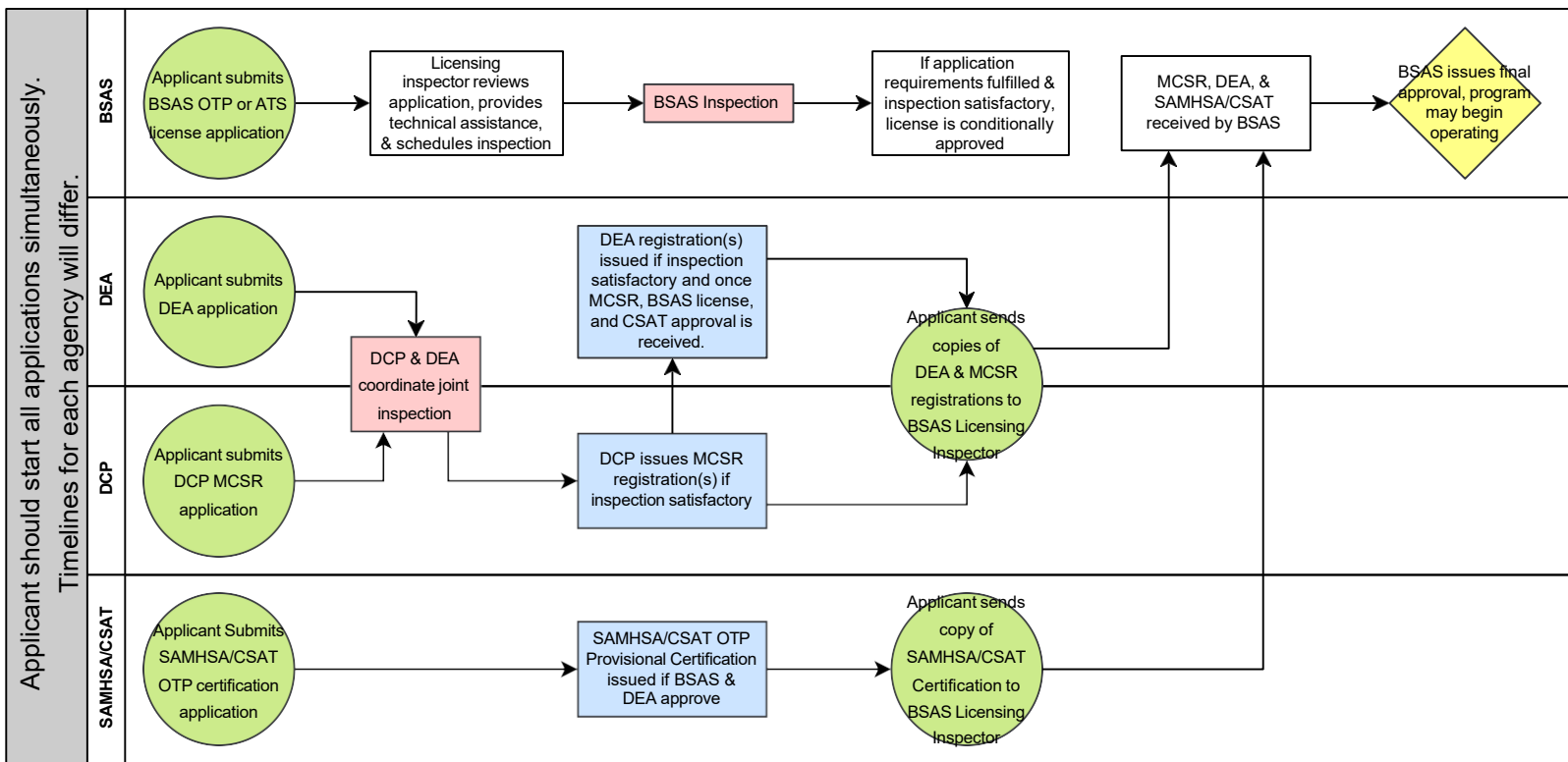


Bureau of Substance Addiction Services (BSAS)
Community Opioid Treatment Programs (OTP) & Federally Certified OTP Withdrawal Management Service (WMS)
New Applicant Licensing Workflow



Helpful Information & Links

Bureau of Substance Addiction Services (BSAS) Opioid Treatment Program & Acute Treatment Services

- Opioid Treatment Programs (OTP) are subject to all BSAS licensure requirements in 105 CMR 164 and all applicable federal laws
- For BSAS licensure regulations visit: <https://www.mass.gov/doc/105-cmr-164-licensure-of-substance-abuse-treatment-programs/download>
- Prior to submitting an application for licensure the organization must pass Suitability per 105 CMR 164.010
- For more information visit: <https://www.mass.gov/service-details/information-for-licensed-substance-use-disorder-treatment-programs>

Drug Enforcement Administration (DEA) Narcotic Treatment Clinic

Application: <https://www.deadiversion.usdoj.gov/drugreg/index.html>

- Recommended to submit DEA application before the DCP application
- Use form 363 Narcotic Treatment Clinics
- For BSAS license number (if not provided tentatively yet), enter #0000 to be able to proceed
- For the MCSR license number (if not provided tentatively yet), enter #0000 to be able to proceed
- For expiration dates, enter the last date of the current year (ie 12/31/2020)
- A reference number will be created for this application, add this number in a cover letter to DCP
- Make sure the full address and program name matches what was used on BSAS license application

Drug Control Program (DCP) Massachusetts Controlled Substance Registration (MCSR)

Application: <https://www.mass.gov/how-to/apply-for-renew-or-amend-information-for-your-facility-mcsr>

- Apply for or renew your facility MCSR here: <https://healthprofessionlicensing.mass.gov/login-register>
- If application requires upload of Letter of Intent, upload a blank document to move forward.
- If this is your first time using this new portal, please visit: <https://www.mass.gov/info-details/health-professions-licensing-system-user-guide> for information on how to get started.

Substance Abuse and Mental Health Services Administration/Center for Substance Abuse Treatment (SAMHSA/CSAT)

Application: <https://www.samhsa.gov/medication-assisted-treatment/become-accredited-opioid-treatment-program>

- SAMHSA/CSAT OTP Extranet Log In Page: <https://otp-extranet.samhsa.gov>

Workflow Legend



Applicant's responsibility



Inspection



Registration or certification issued



BSAS final approval