Net Metering Petition Checklist Form

# Instructions

Per D.P.U. 17‑22‑A, all stakeholders submitting a petition to the Department of Public Utilities (“Department”) for a net metering exception must submit a petition checklist with their petition along with the following sections completed:

* If a petitioner is seeking an exception to the **Single Parcel Rule**, the petitioner shall fill out sections II, III, IV, and V.
* If a petitioner is seeking an exception to the **Subdivision Rule**, the petitioner shall fill out sections II, III, IV and VI.
* If a petitioner is seeking an exception from the **regulations for reasons other than the Single Parcel Rule or Subdivision Rule**, the petitioner shall fill out sections II, III and IV.

In all sections petitioners must identify the page number or attachment reference in column 3 of each section where the answer to the question may be found in the petition. If a question is not applicable to the petitioner’s situation, the applicant may write “N/A” in the cell. Cells should not be left blank.

# General information

|  |  |  |
| --- | --- | --- |
| **Question Number** | **Question** | **Page Reference in Petition** |
| 1 | Clearly state the relief that is being requested. |  |
| 2 | Identify the rule or law from which you want an exception. |  |
| 3 | Discuss whether there have been any changes to the parcel boundaries located as a result of a subdivision since January 1, 2010. |  |
| 4 | Indicate whether there are operating net metering facilities located on the parcel(s) of land on which each proposed net metering facility will be located. |  |
| 5 | Indicate whether there are any qualifying facilities located on the parcel(s) of land on which each proposed net metering facility will be located. |  |
| 6 | Include a summary of the communication(s) you have had with the Administrator of the System of Assurance about this issue. |  |
| 7 | Include a summary of the communication(s) you have had with the electric distribution company about this issue. |  |
| 8 | State whether each net metering facility would be interconnected on a single-phase circuit or a three-phase circuit. |  |
| 9 | If applicable, explain how your request meets the “good cause” requirements for an exception. [View the good cause standard here](http://170.63.40.34/DPU/FileRoomAPI/api/Attachments/Get/?path=16-157%2f16157_Order_11117.pdf) (see pages 5-6). |  |

# Facility specific information

|  |  |  |
| --- | --- | --- |
| **Question Number** | **Question** | **Page Reference in Petition** |
| 10 | Provide the full street address for each net metering facility. |  |
| 11 | Provide each net metering facility nameplate capacity in kilowatts alternating current (“AC”). |  |
| 12 | Indicate whether the net metering facility is ground-mounted, rooftop-mounted, or otherwise configured. |  |
| 13 | Indicate the host customer of each net metering facility. |  |
| 14 | Indicate the owner of each net metering facility. |  |
| 15 | Indicate the offtaker(s) of each net metering facility. If there are multiple offtakers, indicate what percent of the credits generated will be allocated to each offtaker. |  |
| 16 | Provide the expected annual output of each net metering facility in kilowatt-hours (“kWh”). |  |
| 17 | Provide the yearly energy consumption for 2015, 2016 and 2017, in kWh, for the meter behind which each net metering facility will tie. |  |

# Attachments and documentation to include

|  |  |  |
| --- | --- | --- |
| **Question Number** | **Question** | **Attachment Reference** |
| 18 | Provide direct testimony or an affidavit from the petitioner or supporting witness(es).  View [sample affidavit language](http://web1.env.state.ma.us/DPU/FileRoomAPI/api/Attachments/Get/?path=16-36%2fHO_Memo_33016.pdf).[[1]](#footnote-1) |  |
| 19 | If petitioning for an exception from either the Single Parcel Rule or the Subdivision Rule, provide a copy of the most recent deed recorded in the Registry of Deeds. |  |
| 20 | If petitioning for an exception from either the Single Parcel Rule or the Subdivision Rule, provide a copy of a plan, if filed, depicting the parcel boundaries for the property on which each net metering facility would be located and any other relevant documents filed. |  |
| 21 | If petitioning as an entity, such as a developer, organization, or Limited Liability Company, provide an appearance of counsel. Note – individuals such as homeowners are not required to be represented by an attorney. |  |
| 22 | If petitioning to have net metering facilities on two (or more) parcels of land, provide a drawing that illustrates the relationship between the proposed net metering facilities and the parcel boundaries as reflected in the relevant Registry of Deeds documents. The drawing should include at a minimum: the (1) solar arrays, (2) inverters, (3) meters, and (4) interconnection point(s). |  |

# Petition for an exception to the single parcel rule

|  |  |  |
| --- | --- | --- |
| **Question Number** | **Question** | **Page Reference in Petition** |
| 23 | Identify whether each of the net metering facilities would be on a single parcel of land for the purposes of net metering. |  |
| 24 | Describe in detail all the reasons why the petitioner cannot comply with the Single Parcel Rule. |  |
| 25 | To the best of your knowledge, explain whether development of the net metering facilities would have any adverse impacts on others. |  |
| 26 | Describe whether operation of the net metering facilities would further the Commonwealth’s public interest. |  |
| 27 | Discuss whether the petitioner could achieve the desired behind‑the‑meter load reduction by installing a qualifying facility. [220 CMR 8.00](https://www.mass.gov/files/220_cmr_8.00_7_10_09.pdf). |  |
| 28 | If the net metering facilities will be located on more than one parcel of land, list the steps taken, if any, to merge the parcels of land, including any relevant dates. If no steps have been taken, explain why the petitioner has not considered merging the parcels of land. |  |

# Petition for an exception to the subdivision rule

|  |  |  |
| --- | --- | --- |
| **Question Number** | **Question** | **Page Reference in Petition** |
| 29 | Describe the reasons why the property boundaries of the parcel of land have changed. |  |

1. The Department’s regulations require written testimony and discovery responses to be authenticated by an affidavit. 220 CMR 1.10(4). [↑](#footnote-ref-1)