



**THE COMMONWEALTH OF MASSACHUSETTS  
AUTO DAMAGE APPRAISER LICENSING BOARD**

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GILBERT W. COX, JR.  
CHAIRMAN

CARL GARCIA  
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JOSEPH COYNE  
THOMAS MCCLEMENTS

**Minutes of Meeting**

September 20, 2011

**Auto Damage Appraisers Licensing Board  
Division of Insurance, Boston, MA**

**Members Present:**

Gilbert Cox, Chairman  
Carl Garcia  
David Krupa  
Thomas McClements

**Proceeding Recorded By:**

P. Abdelmaseh (audio and visual)  
T. Colo (audio and visual)  
D. Bossi (stenographer)

**Review and Approve August 2, 2011 Minutes**

Motion made by D. Krupa to accept August 2, 2011 minutes  
Motion seconded by C. Garcia  
3-0 Vote to accept

**Review and Approve August 30, 2011 Minutes**

Motion by D. Krupa to accept August 30, 2011 Minutes  
Motion seconded by J. Coyne  
3-0 Vote to accept

**Report on September 14, 2011 Part II Exam**

75 Applicants took the test  
3 Applicants did not take the test  
Approximately 22 did not pass

### **Complaint Number 2011-10**

Attorney Owen Gallagher responded on behalf of David Doty  
C. Garcia made joint motion to send copy of December 22, 1993 ADALB Ruling to David Doty and to dismiss the complaint. A copy of the letter will also be sent to Kenneth Lucas, Liberty Mutual Insurance Company and The Division of Insurance.  
Motion seconded by T. McClements  
3-1 Vote  
C. Garcia, T. McClements, and Cox voted in the affirmative  
D. Krupa voted in the negative  
Complaint dismissed

### **Consideration of Temporary License for Matthew Westbrook**

Motion by C. Garcia to give Matthew B. Westbrook a 90 day temporary license with the fee waived  
Motion seconded by D. Krupa  
Passed 3-0 vote  
C. Garcia, T. McClements, and D. Krupa voted in the affirmative

### **Consideration of Temporary License for Jonathon Banner**

Motion by C. Garcia to give Jonathon Banner a 90 day temporary license with the fee waived  
Motion seconded by D. Krupa  
Passed 3-0 vote  
C. Garcia, T. McClements, and D. Krupa voted in the affirmative

### **Consideration of Temporary License for Russell Parker**

Motion by C. Garcia to give Russell Parker a 90 day temporary license with the fee waived  
Motion seconded by T. McClements  
Passed 3-0 vote  
C. Garcia, T. McClements, and D. Krupa voted in the affirmative

Motion by C. Garcia to go into Executive Session to discuss the reputation, and character of a pending license application  
Seconded by D. Krupa  
3-0 Vote  
C. Garcia, D. Krupa, T. McClements voted in the affirmative

/ab