



**THE COMMONWEALTH OF MASSACHUSETTS
AUTO DAMAGE APPRAISER LICENSING BOARD**

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❖ <http://www.mass.gov/doi>

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❖

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GOVERNOR

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TIMOTHY P. MURRAY

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CARL GARCIA

Minutes of Meeting

Auto Damage Appraisers Licensing Board

Massachusetts Division of Insurance, Boston, MA – March 9, 2010

Members Present:

Gilbert Cox
Carl Garcia
Joseph Coyne
David Krupa

Proceedings recorded by:

T. Colo, Advanced Auto Body (Audio/Video)
J. Joyce, Commerce (Audio/Video)

Motion by Coyne to accept minutes of January 12, 2010 meeting. Seconded by Krupa.
Passed unanimously 3-0

Report on licenses was announced by Attorney Kelly.

Brief discussion about future location for exams. Next Part II is scheduled for Tuesday,
March 23, 2010 at the Holiday Inn in Taunton.

Discussion about complaint procedures.

Subcommittee Status: Conena stated that they are awaiting approval from Commissioner.

Step 1 Complaints

Complaint by Central Autoworks: Coyne moved to dismiss for insufficient facts. Passed 3-1. Cox
against.

Complaint by S. Forbes: Krupa made a motion to forward the complaint for response. Seconded by
Garcia. Passed 3-0

Mansour v. Safety complaint: Krupa recused himself. Coyne made a motion to dismiss because no
further correspondence was received by the complainant. Seconded by Garcia. Passed 3-0.

Correspondence from A. Chojnicki: Continued until April meeting pending receipt of additional
information.

Colo's correspondence to Gil Cox.

Coyne made a motion to wave the reading and forward to the proper authority (AG's office). Carl
seconded. Krupa disagreed with motion.

Coyne rescinds the motion, Carl rescinds seconding the motion.

Motion by Krupa to dismiss; seconded by Coyne. Passed 3-0

No further discussion

Krupa provided an update on emergency licensing guidelines and a proposed work flow for issuing emergency licenses during a catastrophic or emergency situation. Krupa will revise the form to make a few additional changes and a vote will be taken at the next meeting.

Future meeting date: April 28, 2010 at the Division of Insurance, Hearing Room 111 (1st Floor). 1000 Washington Street, Boston, MA.

Coyne moved to adjourn and go to Executive Session.
Roll call was taken. Passed 3-0.

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Minutes of Executive Session
Auto Damage Appraisers Licensing Board
Massachusetts Division of Insurance, Boston, MA – March 9, 2010
Members Present:
Gilbert Cox
Carl Garcia
Joseph Coyne
David Krupa

Executive Session

D. Moniz renewal application: Motion by Coyne, Seconded by Garcia to approve his renewal. Passed 3-0

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