



THE COMMONWEALTH OF MASSACHUSETTS AUTO DAMAGE APPRAISER LICENSING BOARD

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CHARLES D. BAKER
GOVERNOR

MICHAEL DONOVAN
CHAIRMAN

KARYN E. POLITO
LIEUTENANT GOVERNOR

RICHARD STARBARD
WILLIAM E. JOHNSON
SAMANTHA L. TRACY
PETER SMITH

Minutes of Meeting of the Board held on April 9, 2020, Approved by the Board at the October 14, 2020, Board Meeting; Motion of Board Member Peter Smith and Seconded by Board Member Richard Starbard. The Motion Passed by a Vote of: 4-0, with Chairman Michael D. Donovan Abstaining.

April 9, 2020, Minutes of Board Meeting

Held by Teleconference at 1000 Washington Street, Boston, Massachusetts in accordance with Governor Charles D. Baker's "ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. c. 30A, § 20" issued on March 12, 2020.

Members Present by Teleconference:

Chairman Donovan
Samantha Tracy
William Johnson
Richard Starbard
Peter Smith

Attending to the Board:

Michael D. Powers, Counsel to the Board

Call to Order:

Chairman Donovan, who was located at 1000 Washington Street, Boston, Massachusetts called the meeting to order by stating he was at 1000 Washington Street with Michael D. Powers, Counsel to the Board and called for a roll call. Board Members Tracy, Johnson, Starbard, and Smith all acknowledged that they were present by teleconference. Chairman Donovan thereupon made the following statement:

In accordance with Massachusetts General Laws Chapter 30A, §§ 18-25 and Governor Charles D. Baker's "ORDER SUSPENDING CERTAIN PROVISIONS OF THE OPEN MEETING LAW, G.L. c. 30A, § 20" issued on March 12, 2020, the Auto Damage Appraiser Licensing Board (ADALB or Board) will hold a meeting on Thursday, April 9, 2020, by teleconference at 11:00AM from 1000 Washington Street, Boston, Massachusetts. Because of an Order issued by Governor Charles D. Baker on March 16, 2020, gatherings of over 25 people are prohibited and, therefore, members of the general public will not be allowed to attend in-person. The public is invited to join-in the

teleconference meeting by dialing the “Participants” telephone number at: 1-877-820-7831 and entering the Passcode 623523#. The topics to be discussed during the meeting of the Auto Damage Appraiser Licensing Board will be the following:

Submitted by Board Legal Counsel, Michael D. Powers, a motion for adoption by the Board to extend the time for the renewal of motor vehicle damage appraiser licenses for licensees:

A motion was made by Board Member William Johnson to extend the time for the renewal of motor vehicle damage appraiser licenses for licensees, whom are in good standing, for licenses which have expired or will expire during the State of Emergency issued by Governor Charles D. Baker (“State of Emergency”) are extended and such licenses will remain in affect an additional 90 days following the termination of the State of Emergency. The motion was seconded by Board Member Peter Smith and the motion passed by a vote of: 4-0 with Chairman Donovan abstaining.

A motion to temporarily waive the requirement until September 1, 2020, for applicants for a motor vehicle damage appraiser license to attend a Board approved course of instruction in motor vehicle damage appraising:

Submitted by Board Member William Johnson, a motion to temporarily waive the requirement until September 1, 2020, for applicants for a motor vehicle damage appraiser license to attend a Board approved course of instruction in motor vehicle damage appraising as a condition to take the Part-I written portion of the motor vehicle damage appraiser test.

Board Member Samantha Tracy stated that she felt that the motion should be amended to cover only those people who actually signed-up for such a course and because of COVID-19 was precluded from attending the course. Board Member Johnson agreed to the amendment and stated that the amendment made sense. Board Member Johnson requested that Board Member Tracy read the amendment which she stated was the following: “Only those applicants whom have enrolled in a motor vehicle damage appraising course, but were unable to complete it, will be eligible for the waiver of the course.” Board Counsel Powers read the motion as the following:

The Board temporarily waives the requirement until September 1, 2020, for applicants for a motor vehicle damage appraiser license to attend a Board approved course of instruction in motor vehicle damage appraising as a condition to take the Part-I written portion of the motor vehicle damage appraiser test and only those applicants whom have enrolled in a motor vehicle damage appraising course, but were unable to complete it, will be eligible for the waiver of the course.

Chairman Donovan called for a motion and Board Member William Johnson made the motion which was seconded by Board Member Tracy. The motion passed by a vote of: 4-0 with Chairman Donovan abstaining.

Motion to adjourn:

Chairman Donovan called for a motion to adjourn the meeting, Board Member Peter Smith made the motion, and the motion was seconded by Board Member Johnson and the Chairman called for a roll call vote with the motion passing by a vote of: 4-0 with Chairman Donovan abstaining.

